

FORM OF ADDRESS

**To the Chairman of the Management Board
of EIC KazakhExport JSC**

**To the Ombudsman
of EIC KazakhExport JSC**

(the applicant chooses which of them to address independently)

From _____

(please specify the full name, and name in case of legal entities)

Address: _____
*(please specify the postal code, name of locality, street, house/apartment/office
number)*

Contact phone number _____

Email address (if available) _____

I am addressing you in connection with the following *(it is necessary to explain in detail the essence of the issue of applying the provisions of the Code of Business Ethics or its violation)*.

In this regard, please *(please describe the essence of the request addressed to the Ombudsman)*.

Please provide your response:

- in writing to the address specified in this address;
- by sending a message to my email address specified in this address

(please choose the way of getting response regarding the address sent).

Date and signature of the applicant *(if the address comes from a legal entity – please specify the full name and position of the person sending the address or a representative of the legal entity. In this case, a copy of the power of attorney for the right to represent the interests of this legal entity should be attached to the address)*.